



Conflict of Interest Policy

Purpose:

It is the policy of The Seed Theatre that every Board member, Committee member, staff or volunteer shall abstain from involvement, whether by voting or otherwise participating in the decision-making process, in those situations where they have or may have a conflict of interest.

A conflict of interest exists where:

- The person(s) has a substantive interest whether direct or indirect in the matter at hand or the other parties involved;
- The person is either a director, officer or staff of the other parties involved, or
- The person(s) spouse, children, parent or siblings are in substantive relationships with the other parties involved.

In those situations where a conflict of interest does exist or has the potential to exist, any Board member, Committee member, staff or volunteer aware of such shall notify the Executive Director or a member of the Board of Directors.

Board members, Committee members, staff and volunteers are encouraged to participate actively in community and professional activities. Because Board members, Committee members, staff and volunteers may not always be fully aware of all interagency involvement, individuals should inform the Executive Director of any intentions to participate in any activity that could potentially give rise to a conflict of interest.

I have read the conflict of interest policy. I understand, and I agree to abide by the terms at all times.

Name

Date